



REPUBLIC OF ESTONIA
MINISTRY OF EDUCATION
AND RESEARCH



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TERMS OF REFERENCE OF THE KEY COMMITMENTS IMPLEMENTATION GROUP

<p>Name of the Working Group</p> <p>Key Commitments Implementation Group (KCIG)</p>
<p>Contact persons</p> <p>Members should be nominated and confirmed during the Ministerial Conference. Therefore an invitation for countries/organisations to volunteer for membership has to be launched in time for the Ministerial Conference, and nominations discussed no later than during the last BFUG meeting prior to the Ministerial Conference.</p>
<p>Composition</p> <p>The group should include both representatives nominated by full members (10 members maximum) and consultative member organisations of the BFUG (5 members maximum). The choice of countries/organisations should aim to represent the geographical diversity of the EHEA. To ensure continuity, members should commit themselves for more than one work-period. Ideally there should be a maximum overturn of 2/3 of its members between work-periods.</p>
<p>Purpose and/or outcome</p> <p>The main purpose of the group is to ensure that countries that are failing to meet key commitments are fully supported in taking positive action to improve the situation.</p> <p>The supplementary report to the Bologna Implementation Report, addressing the level of implementation of agreed key commitments, will be used to determine priority countries and issues.</p> <p>The group's work will be guided by the adopted cyclic procedure. It will:</p> <ul style="list-style-type: none"> • prepare all correspondence on behalf of the BFUG; • match countries offering support with those in need; • monitor support activities; • prepare regular reports to the BFUG on the effectiveness of action undertaken in each country. <p>The group may also make recommendations:</p> <ul style="list-style-type: none"> • to improve the cyclic procedure, • to take particular action with regard to a specific country. <p>If a country shows no or insufficient progress as a result of one cycle of the procedure, the group will suggest to the BFUG to establish a sub-group of the KCIG for specific support.</p> <p>If there is no progress after a second cycle, the KCIG sends a specific report directly to the Ministerial conference, providing information that can form the basis for a decision on the further steps to be taken.</p>

Reference to the Yerevan Communiqué

- "... implementation of the structural reforms is uneven and the tools are sometimes used incorrectly or in bureaucratic and superficial ways."
- "By 2020 we are determined to achieve an EHEA where our common goals are implemented in all member countries to ensure trust in each other's higher education systems;"
- "Implementing agreed structural reforms is a prerequisite for the consolidation of the EHEA and, in the long run, for its success. A common degree structure and credit system, common quality assurance standards and guidelines, cooperation for mobility and joint programmes and degrees are the foundations of the EHEA."
- "Non-implementation in some countries undermines the functioning and credibility of the whole EHEA. We need more precise measurement of performance as a basis for reporting from member countries."

Specific tasks

- Prepare letters for BFUG Co-chairs
- Match countries that offer support in implementation of key commitments with those in need of such support
- Receive and analyse progress reports on action plans
- Inform and advise the BFUG on implementation of key commitments, including in case of breaches of fundamental values
- Prepare recommendations for further action for consideration by the BFUG

Reporting

One yearly report to the BFUG.

Minutes of working group meetings will be made available by the Bologna Secretariat.

Meeting schedule:**Liaison with other WGs' and/or advisory groups' activities**

- WG 1 on "Monitoring"

Additional remarks